



Company Description

AF Chemicals Ltd is a Swiss based leading provider and processor of fluoride based raw materials with global sales activities and local representations in India, SEA, North America, Latin America, and Europe.

What we offer:

- Challenging, innovative and international environment
- Possibility to grow your potential and support in making your next career step
- Strong team and modern infrastructure
- High degree of autonomy

To grow our company in India (Vishakpatnam), we are looking for a:

Accountant

Your Responsibilities:

- Maintaining books of account (general ledger, accounts receivable, accounts payable, fixed assets accounting)
- Regular reconciliation of accounts and adjustment of general ledgers; preparation of various evaluations and forecasts, monthly closing of books of account, bank reconciliations, Customer and Vendor reconciliations
- Payments, dunning, adhoc reports, staff salary payments , handing of import/export documentations
- Collaboration in the preparation of internal guidelines as well as continuous process improvement, collaboration in accounting projects
- GST and TDS deduction, E Invoicing, E Way bill generation, return preparation and filing on monthly/quarterly basis.
- Preparation of MIS Statements like Inventory, Customer, Vendor Age wise Analysis, Cashflow Statements
- Maintenance of Inventory Registers, Sales and Purchase Registers, Fixed Assets Registers

Skills and Experience you bring along:

- Entrepreneurial mindset, self-driven, quick grasp and an above average commitment
- Completed basic commercial training as well as further training as a self-service accountant
- **At least five years of experience in accounting in manufacturing industry independently handling, accounts, banking, taxation matters.**
- Excellent communication skills, both internally and externally, written and oral English skills is a must (any other language is an advantage)
- High service orientation and hands on mentality and attention to detail
- Excellent computer skills, especially in Excel

Seeking for the **most talented professionals** we are looking forward to receiving your full application and CV with picture. Please send all documents to: hr@afchemicals.com

Be part of a globally operating company - apply now!